



# किरोड़ी मल कॉलेज

दिल्ली विश्वविद्यालय, दिल्ली - 110007

## Kirori Mal College

University of Delhi, Delhi - 110007

Email: principal@kmc.du.ac.in

Tel. No.: 011-27667939

Website: kmc.du.ac.in



## Minutes of the Staff Council Meeting (2017-18)



### KIRORI MAL COLLEGE

(University of Delhi) Delhi-110007

### किरोड़ीमल महाविद्यालय

(दिल्ली विश्वविद्यालय) दिल्ली-११०००७

Tel. : 27667861  
दूरभाष : २७६६७८६१

### Minutes

The annual meeting of the Staff Council was held on Thursday, 19<sup>th</sup> May, 2017, and its adjourned meeting was held on 29<sup>th</sup> May, 2017. The following decisions were taken:

#### 1) Agenda 1: Confirmation of minutes of the meetings held on 09.03.2017 & 07.04.2017

The minutes of the Staff Council meeting held on 09.03.2017 & 07.04.2017 were confirmed. In matters arising out of minutes, it was decided to constitute a committee of the following members:

1. Dr Mahesh Kumar – (Convener- B.A. (P) Committee) - Convener
2. Dr. Rajib Ray
3. Khalid Ashraf
4. Shubhash Kumar
5. Convener, Time Table committee
6. Secretary, Staff Council

to look into the decision taken under Agenda 7(b), that is, to specify the allocation of seats to all the concerned departments under the B.A. (P) course subject to the relevant guidelines of the University of Delhi.

#### 2) Agenda 2: Election of the Secretary, Staff Council

Dr. Satya Prakash Tripathi was unanimously elected the Secretary, Staff Council, Kirori Mal College, for the academic year 2017 - 18.

#### 3) Agenda 3: Formation of various committees for the year 2017-18.

The various Staff Council committees were constituted for the academic year 2017 -18 (List attached). The membership and functioning of various committees was also discussed and the following decisions were taken:



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1. The convener of a committee must call the meeting of the committee by informing about the agenda of the meeting to all members through official notice/email/WhatsApp, and the meeting must be held preferably in the afternoon after 1:40pm. The convener of all societies must keep the members up-to-date with its various activities.
2. The minutes of the meeting (duly signed by all members) must be maintained in a register. Further, the records of all the meetings and reports of all the activities must be submitted by the convener / staff advisor to the college office annually.
3. New members, if required, be added to the committee(s) after obtaining the prior approval from the Chairman, Staff Council.
4. A member of the Staff Council can become a member of a maximum of 3 committees, and can become the convener / staff advisor of only one committee / society.

#### 4) Agenda 4: College Admission and Hostel Admission policy for 2017-18

The guidelines prepared by the University of Delhi for admission to various undergraduate courses for the academic session 2017-18 were adopted. For ward quota admissions, it was decided that past practice will be followed.

Regarding Hostel Admission Policy for 2017-18, the recommendations of the Hostel Admission Committee, which were revised keeping in view of the suggestions made by few council members, were approved with two modifications. First, it was decided that a total of 8 seats may be reserved for Post-Graduate students (2 seats each in Arts and Science course in both the previous and final year) in the hostel. The criteria for allotment of PG seats to be decided by the Hostel Admission Committee as per the University of Delhi guidelines. Secondly, the Hostel Admission Committee must prepare in a tabular form the number of seats allotted to each course/department.

#### 5) Agenda 5: Any other matter with the permission of the chair

1. The matter of Discipline Specific Elective (DSE) course was discussed on the request made by few departments. It was decided that every



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department of the college will offer 2 courses against each DSE course, which meets the requirement of the CBCS guidelines. A department may offer more than two courses against a DSE course subject to the condition that no extra faculty or room will be allotted for running the additional DSE course(s). The department room, if necessary, may be used for holding these classes.

2. It was decided that open air stage/platform, if feasible, must be built in front of the college canteen. If this is not possible, then the Library lawn may also be considered for the same.
3. The council approved, in principle, the formation of a Civil Services Society in the college. The modalities of the formation and running of this society will be discussed in the next Staff Council meeting after receiving the same from the applicant / concerned department(s).

  
(Dr. S.P. Tripathi)  
Secretary, Staff Council